



DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1  
300 ARMY PENTAGON  
WASHINGTON DC 20310-0300

AHRC-PDO-IP

06 MAR 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Support for the Army Voting Assistance Program (AVAP)

1. The 2006 Federal Elections are quickly approaching and all Soldiers deserve our best efforts to enable them to vote in the coming elections. The Army's goal is 100 percent contact of all Soldiers to ensure they understand their right to vote no matter where they are assigned and to provide them registration and voting information and assistance.
2. Commanders' responsibilities:
  - Appoint Voting Assistance Officers (VAOs), in writing, at every level of command.
  - Ensure VAOs attend the Federal Voting Assistance Program training within 90 days of appointment.
  - Provide Unit VAOs the necessary time and resources required to perform their voting assistance duties.
  - Receive periodic updates on the status of command compliance with the AVAP.
3. The VAO is responsible for providing instructions on the absentee voting process. Each Soldier should know who is appointed as his or her Unit VAO. The Unit VAO can assist Soldiers and their voting-age family members with individual state information, along with other important facts about faxing absentee ballots, the use of Federal Write-In Ballots, and mailing deadlines.
4. I appreciate your continued command emphasis on the Voting Assistance Program. Your Senior VAOs maintain the responsibility to monitor subordinate VAOs and report monthly installation compliance with the AVAP. This program must remain a top priority for all leaders to ensure its success. Thank you for your continued support of this very important program.

A handwritten signature in black ink, appearing to read "F. L. Hagenbeck", is located above the printed name.

F. L. HAGENBECK  
Lieutenant General, GS  
Deputy Chief of Staff, G-1

AHRC-PDO-IP

SUBJECT: Command Support for the Army Voting Assistance Program (AVAP)

DISTRIBUTION:

COMMANDER

U.S. ARMY TRAINING AND DOCTRINE COMMAND

U.S. ARMY MATERIEL COMMAND

U.S. ARMY FORCES COMMAND

U.S. ARMY EUROPE AND SEVENTH ARMY

U.S. ARMY PACIFIC

U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND

U.S. ARMY MEDICAL COMMAND

U.S. ARMY MILITARY DISTRICT OF WASHINGTON

U.S. ARMY SOUTH

U.S. ARMY SPECIAL OPERATIONS COMMAND

U.S. ARMY CRIMINAL INVESTIGATION COMMAND

U.S. ARMY INTELLIGENCE AND SECURITY COMMAND

U.S. ARMY TEST AND EVALUATION COMMAND

U.S. ARMY RESERVE COMMAND

U.S. MILITARY ENTRANCE PROCESSING COMMAND

MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND

EIGHTH U.S. ARMY

CHIEF, NATIONAL GUARD BUREAU

SUPERINTENDENT, U.S. MILITARY ACADEMY